



RESOLUTION

RELATING TO THE APPOINTMENT OF DAVID B. MONK TO SERVE ON THE ETHICS COMMISSION OF THE CITY AND COUNTY OF HONOLULU.

WHEREAS, Section 11-107 of the Revised Charter of the City and County of Honolulu, 1973 ("Charter"), as amended, establishes an Ethics Commission ("Commission") comprised of seven members appointed by the Mayor and confirmed by the Council to five-year terms; and

WHEREAS, the Commission has the basic duties of rendering advisory opinions and conducting investigations concerning the application of the standards of ethical conduct of the City and recommending appropriate disciplinary action against city officers and employees who violate the standards; and

WHEREAS, Section 11-107 of the Charter prohibits members of the Commission from taking an active part in political management or in political campaigns; and

WHEREAS, Section 13-103 of the Charter requires a Commission member to be a registered voter of the City; and

WHEREAS, by Mayor's message, dated March 8, 2017, the Mayor has appointed Mr. David B. Monk to the Commission; and

WHEREAS, if confirmed by the Council, Mr. Monk will succeed Mr. Stanford Yuen whose term expired on December 31, 2016, and serve a term expiring on December 31, 2021; and

WHEREAS, the Council has reviewed Mr. Monk's qualifications and character and finds that Mr. Monk qualifies to serve on the Commission; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body confirms the appointment of Mr. David B. Monk to the Ethics Commission for a term expiring on December 31, 2021; and

BE IT FURTHER RESOLVED that the Council expresses its gratitude and appreciation to Mr. Monk for his willingness to be considered for public service and actively participate in city government; and




CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 17-78

RESOLUTION

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Mayor, Chair of the Ethics Commission, and David B. Monk.

INTRODUCED BY:

 (br)

DATE OF INTRODUCTION:

MAR - 8 2017

Honolulu, Hawaii

Councilmembers

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
C E R T I F I C A T E

RESOLUTION 17-78

Introduced: 03/08/17 By: RON MENOR – BY REQUEST


Committee: PUBLIC HEARING,
EXECUTIVE MATTERS
AND LEGAL AFFAIRS

Title: RESOLUTION RELATING TO THE APPOINTMENT OF DAVID B. MONK TO SERVE ON THE ETHICS
COMMISSION OF THE CITY AND COUNTY OF HONOLULU.

Voting Legend: * = Aye w/Reservations

03/11/17	PUBLISH	PUBLIC HEARING NOTICE PUBLISHED IN THE HONOLULU STAR-ADVERTISER.
03/22/17	COUNCIL/PUBLIC HEARING	PUBLIC HEARING CLOSED AND RESOLUTION REFERRED TO COMMITTEE ON EXECUTIVE MATTERS AND LEGAL AFFAIRS. 9 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE.
04/04/17	EXECUTIVE MATTERS AND LEGAL AFFAIRS	CR-112 - RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION.
04/26/17	COUNCIL	CR-112 AND RESOLUTION 17-78 WERE ADOPTED. 9 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE.

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.



GLEN T. TAKAHASHI, CITY CLERK



RON MENOR, CHAIR AND PRESIDING OFFICER

**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

March 8, 2017

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

Pursuant to Section 13-103(b) of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Mr. David B. Monk as a member of the Ethics Commission. Mr. Monk will succeed Stanford Yuen and serve for a term to expire on December 31, 2021. I would appreciate your favorable consideration of Mr. Monk's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Mr. Monk's personal information for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kirk Caldwell", is written over a horizontal line.

Kirk Caldwell
Mayor

Enclosures

cc: Mr. David B. Monk
Department of the Corporation Counsel
Ethics Commission

CITY AND COUNTY OF HONOLULU
MAYOR APPOINTMENT / BOARD OR COMMISSION MEMBER
NOMINATION FORM

1. Position Nominated to: Ethics Commission

2. Name: David B. Monk
(First) (Middle) (Last)

3. Are you a citizen of the United States? Yes ☒ No ☐
Are you a resident of the City and County of Honolulu? Yes ☒ No ☐
If yes, how long 11 yrs
Are you a registered voter in the City and County of Honolulu? Yes ☒ No ☐

4. Political affiliation (Civil Service Commission and Liquor Commission nominees only) N/A

5. Occupation: Retired Foreign Service officer

6. Name and address of employer or firm:
(formerly) U.S. Department of State, 2201 C St NW, Washington, DC 20520,
1999-2005; United States Information Agency, Washington, DC, 1978-99

7. Does your employer do any business with the City and County of Honolulu?
Yes ☐ No ☒ If yes, state the nature of business and approximate dollar amount in the last five years:

8. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes ☒ No ☐

9. Does the firm do business with the City and County of Honolulu? Yes ☒ No ☐
If yes, provide details including the name(s) of the firm:
Please see attached statement.

10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes ☐ No ☒
If yes, provide details:

11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes ☐ No ☒

12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes ☐ No ☒ If yes, please specify the department and division:

13. Are there any incidents in your past that may jeopardize your nomination
Yes ☐ No ☒

14. Have you ever been convicted of a felony? If yes, provide details:

No.

15. Education:

B.A. 1970, Yale College

16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

Retired since 2005

17. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

-- C&C of Honolulu Grants-in-Aid Advisory Commission, 2014-17

-- Mariner's Valley Two Maintenance Association, P.O. Box 25964, Honolulu, HI 96825, 2007-present, treasurer

18. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ☒ No ☐ If yes, provide name(s) of board/commission:

Grants-in-Aid Advisory Commission

19. Will you be able to commit to the full term of this appointment? Yes ☒ No ☐

20. Will you be able to commit to meeting dates and times? Yes ☒ No ☐

21. Are you regularly away from Honolulu? Yes ☒ No ☐ If yes, please explain:

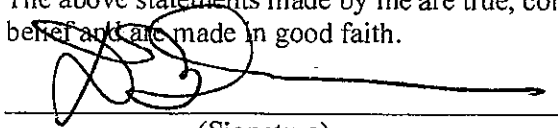
Two trips annually to visit mainland family and friends, usually April and October, 10-14 days each; 2-3 other short-term trips annually.

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes ☒ No ☐

23. What do you understand to be the prime duties of your county appointment?

Advise C&C officials and employees regarding conflicts of interest, educate C&C employees and officials about ethics requirements, administer and enforce financial disclosure requirements and lobbying laws, enforce ethics laws by imposing civil fines or recommending discipline for violations.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.


(Signature)

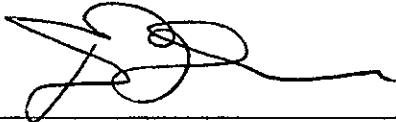
3/7/17
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Attachment to Board or Commission Member Nomination Form
For City and County of Honolulu Ethics Commission
Nominee: David B. Monk

9. My wife owns shares in HECO and First Hawaiian Bank. She also owns shares in several national and international corporations, and she and I both own shares in various mutual funds as well as portfolio accounts managed by Morgan Stanley. I am unaware of whether, or the extent to which, any of these corporations might do any business with the City and County of Honolulu. I am willing to provide additional detail if required, and would disclose any conflict if matters involving any of these were to come before the Ethics Commission.

Signed _____
March 6, 2017

A handwritten signature in black ink, appearing to be 'David B. Monk', written over a horizontal line.

DAVID B. MONK

Career Senior Foreign Service Officer with global experience in press and cultural affairs. Embassy press spokesperson in Asia and Europe. Extensive experience in media support for presidential and other VIP visits overseas. Recognized manager of public diplomacy programs, including academic, professional, and artistic exchanges, deploying multicultural staff and multimillion-dollar budgets. Fluent in Japanese, Russian, Spanish; conversant in French. Top secret clearance until 2005.

EXPERIENCE

U.S. Department of State, 1999-2005
United States Information Agency, 1978-1999

OVERSEAS POSITIONS

Counselor for Public Affairs
U.S. Embassy

2000 to 2002
Hanoi, Vietnam

Managed complex exchange and information programs for the U.S. with former adversary Vietnam. Administered program budget of \$2 million, plus \$4 million Fulbright Program (largest in the world in terms of U.S. Government funding). Supervised one American and eight Vietnamese staff. Embassy press spokesperson. Managed press support for historic visit of President Clinton in 2000, including additional temporary duty staff of 24. Meritorious Honor Award.

Information Officer, U.S. Embassies
Madrid, Spain
Moscow, Russia
Tokyo, Japan

1995 to 1999
1992 to 1995
1988 to 1992

Embassy press spokesperson. Managed embassy media relations, conducted media interviews, wrote press releases, directed information outreach programs, managed embassy Web site content. Supervised American and foreign national staff of up to ten persons. Led teams of up to 25 to provide press support for multiple presidential, vice presidential, and cabinet visits. Meritorious Honor Award (Madrid).

Additional public diplomacy positions at U.S. Embassies in Lagos, Nigeria (1982-84); Nicosia, Cyprus (1980-82), and Lima, Peru (1979-80).

DOMESTIC POSITIONS

Deputy Director
Office of Policy, Planning, and Resources
for Public Diplomacy and Public Affairs
U.S. Department of State

2004 to 2005
Washington, D.C.

Instrumental in establishing new office to support the Under Secretary for Public Diplomacy (PD) and Public Affairs in oversight of three bureaus and a \$315 million annual budget. Prepared annual performance plans, allocated PD funds to regional bureaus, supported PD career development, and fostered commitment by all PD elements to systematic program evaluation. Primary liaison with regional PD office directors and the Government Accountability Office (GAO).

Deputy Director
Office of Public Diplomacy
Bureau of East Asian and Pacific Affairs (EAP)
U.S. Department of State

2002 to 2004
Washington, D.C.

Recruited for 76 overseas and 10 domestic Foreign Service PD positions in EAP. Managed over \$2 million in program funds for 17 country programs. Planned and chaired regional Public Affairs Officers conference in Singapore with 25 participants. Directly supervised eight Foreign Service officers. Served as acting office director for four months. Visited 12 Asian and Pacific posts to consult with managers and staff, greatly improving coordination with Washington bureaus.

OTHER FOREIGN SERVICE EXPERIENCE

Country Affairs Officer (Nigeria, Ghana, Liberia, Sierra Leone)
United States Information Agency, Washington, D.C.

EDUCATION

Yale College, B.A., Russian Language and Literature, 1975

Department of State training in management and leadership, area studies (Latin America, Africa, East Asia, Japan, Vietnam)

COMMUNITY SERVICE

Commissioner, City and County of Honolulu Grants-in-Aid Advisory Commission, 2014-17

Board member, treasurer, Mariner's Valley Two Maintenance Association, 2007-present